

VACANCY NOTIFICATION

Vacancy Code		1152025
1.	*Employment Type (Regular/Contract/Part Time)	Contractual
2.	*Name of Post	Contractual Discipline & Vigilance Officer (CDVO)
3.	*Job Function	Advisor on Discipline Cases
4.	*Additional Job Information	NA
5.	*Number of vacancies (in figures)	02 x Offr
6.	*Level/Post	Veteran Lt Col/Col Equivalent from Armed Forces & Retired Civilian Offr of equivalent Rank
7.	*Qualification Required : Essential/Desired	<p>Essential QR</p> <p>(a) Regular Graduate/Post Graduate from recognized university</p> <p>(b) Should have handled DV and legal cases in service</p> <p>(c) Gap in service should not be more than Four years from the date of retirement from Armed Forces/Govt Service</p> <p>(d) Alcohol Dependence Syndrome & 'S' cases are not eligible</p> <p>(e) Computer literate and Fluency in MS Office Tools</p> <p>(f) Should be able to read and write in English Language Fluently</p> <p>Preferable QR</p> <p>(a) Preferably LLB/LLM qualified from recognized university</p> <p>(b) Resident of NCR/Delhi</p>
8.	*Work Experience required (in years)	Minimum 20 Yrs service
9.	*Age Range (in years)	40 - 60 Yrs
10.	*Location of Job	HQ DGNCC, RK Puram, New Delhi
11.	*Salary Range per month	Rs. 75000/- PM
12.	*Additional Benefits Offered	Nil

Last date to received names from RSB/ZSB	25 Mar 2025.
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How to Apply: - 1. All Eligible Ex-Servicemen officers need to forward two Copies of Willingness Format, available at vacancy page, on Email ID: dgrjobofficers@desw.gov.in

- (i) One Format should be in PDF format duly signed by the applicant and signed by witness too.
- (ii) The second one should be in Excel Format without changing the Format, without signatures and without witness.

2. All the required document such as Willingness cum Undertaking Formats as mentioned above. Copy of PPO/Release Order & CV/Bio Data should be forwarded to this office on above Email ID before the last date mentioned in the vacancy.

**** ALERT**** ALL MAIL SHOULD BE SENT TO DGR EMAIL ID DGRJOB OFFICERS@DESW.GOV.IN CLEARLY MENTIONING THE SUBJECT OF MAIL "STARTING WITH VACANCY CODE MENTIONED IN ABOVE NOTIFICATION. IN CASE THE SAME IS NOT MENTIONED. THE APPLICATION IS LIABLE TO BE REJECTED.

(For Zila Sainik Welfare Officer/RSB Director vacancy only): An additional Undertaking for Kendriya Sainik Board (KSB) should also be forwarded to this office along with the above (via Email Only). The undertaking format for KSB is available on DGR website in format section under the head of Job Assistance for Officers.

Note 2 Willingness format must be as per instructions mentioned. Above.

In the event of non-receipt of all the required documents as mentioned above within the due date of the vacancy, the candidature of the applicant will not be entertained under any circumstances.